

Dear Valued Tenant(s):

As the situation surrounding COVID-19 continues to evolve, we want to assure you that the health and well-being of our tenants is a top priority. We are following CDC guidelines and ask that you do the same.

We all know that handwashing is extremely important in battling the spread of this virus, but communication will be key too. We are asking tenants to notify us if they are in self-isolation or quarantine. This information will not be shared with other residents and will only be used to help us know where additional cleaning efforts may be needed.

If you have tested positive and have been advised to quarantine, this information must be shared with us immediately, as we will need to take further actions to disinfect and prevent further spread and to follow all applicable rules and regulations.

With more residents working from home, we understand that food delivery will be increased. We would appreciate, that if you are not quarantined, that you meet the delivery person at the entrance. This will prevent additional foot traffic through the building.

To follow the protocols of social distancing, our maintenance staff will only be available for emergency repairs within your apartment. Our office will remain open, but we are asking that you refrain from in-person meetings unless its an emergency.

Our janitorial staff are providing increased cleaning of common area touch points like door handles, elevator buttons, laundry facilities, etc. using the proper cleaning chemicals for the application.

These are extraordinary times and we MUST work together for the safety of our community.

Stay safe and healthy!